

CFS SLEEPOUT 2018—NIGHT OF

SCHEDULE (approximate and subject to change. Updates will be available on our event site, www.crowdrise.com/sleepout2018):

Fri. March 23- Sat. March 24

- 9:00pm -9:45pm: Sleepers check in at welcome table inside Downtown Manchester Hotel (formerly the Radisson) (warm drinks & cookies will be served)
- 9:45–10:25: Presentations
- 10:25--5:20am: Move outside, claim your space, and get situated. Special message in the dark. Quiet down/Sleep out (feel free to post on your social media throughout night)
- 5:20-5:50: Move inside for coffee & muffins
- 5: 50-6:05: Community reflection (TWILIGHT is at 6:10am)
- 6:20am: Depart (SUNRISE is at 6:40)

PARKING: Free parking is available at the hotel parking garage on the corner of Commercial and Elm Streets. Bring your parking ticket to the CFS registration table for validation.

LOCATION OF STANTON PLAZA: In front of Downtown Manchester Hotel, 700 Elm St. Manchester, NH.

CHECK IN: Check in will take place inside the hotel at the entrance to Currier's (located to the left of the front desk). **Please send us your signed liability waiver form prior to the event (copy attached to this email).** Be sure to bring any remaining donations with you, and submit at the check in table.

WHAT TO BRING: Winter grade sleeping bag, sleeping pad if you have one, warm clothing (extra socks a good idea), and flashlight. Dress appropriately to withstand a cold night in New Hampshire. Please consider bringing cell phones/tablets to communicate with your social networks about your experience. (During the night out, please use your mobile devices ONLY to communicate about your experience in this event, and NOT for entertainment-- such as playing video games or watching movies).

WHAT TO LEAVE AT HOME: Valuables, cash, pets, small children, tents, games, and camping stoves. No alcohol allowed. We will provide snacks at the opening reception and muffins after the event. We ask that you leave additional food at home unless a medical condition requires you to have snacks with you.

WHERE YOU WILL BE SLEEPING: You will sleep under an open-air tent in Stanton Plaza. The ground will be covered with plastic tarps and cardboard boxes. Your sleeping bag will be placed on top of that.

RESTROOMS: Will be available on site.

SECURITY: CFS staff will be awake overnight and able to respond to disturbances or emergencies.

EMERGENCIES: If you need help during the evening or experience a medical emergency, please report your problem to the CFS staff on duty. If you must leave before the event is over, please notify staff.

MEDIA: A number of media outlets have said they plan to come to cover the event. We have designated spokespeople for this, BUT, should any member of the media want to interview you--as long as you're amenable--THAT'S GREAT. They might ask what motivated you to participate and/or what your experience in the SleepOut has taught you. Just speak from the heart. Please just review the "TALKING POINT SHEET" (provided attached in this email) in advance. This sheet can help you with any social media posts, interviews, or in your conversations with people about this event.

SOCIAL MEDIA: Please bring your mobile device to the SleepOut event and plan to FB, Tweet, post, blog, upload, and otherwise share your SleepOut experience throughout the night. Also, be sure to LIKE CFS on Facebook and SHARE our postings (you'll likely be in them).

PHOTOGRAPHERS: By signing the SleepOut liability form, you are consenting to allowing CFS to photograph you and publish those photos to the public. In addition to CFS photographers, there will be other free-lance photographers on site throughout the night. If you would rather not be photographed, please let us know upon check in.

If you have any questions beforehand, please email Cindy Gaffney, gaffneyc@cfsnh.org, or call 603-518-4156. On day of event, if you have questions, call Cindy at 661-4567.